

**Minutes of the ISB General Assembly Meeting
Glasgow, UK, Wednesday 15th July, 2015**

Present:

ISB Council: John Challis (JC, Meeting Chair), Toni Arndt (TA, Minute Secretary), Ton van den Bogert (TvdB), Andrew Cresswell (AC), Graeme Wood (GW), Ed Chadwick (EC), Kelsey Collins (KC), Catherine Disselhorst-Klug (CDH), Genevieve Dumas (GD), Andrea Hemmerich (AH), Bart Koopman (BK), Alberto Leardini (AL), David Lloyd (DL), Marco Vaz (MV), Antonio Veloso (AV)

Incoming ISB Council: Joe Hamill (JH), Rob Herbert (RH), Kirsty McDonald (KM), Taija Finni (TF), Dan Benoit (DB), Felipe Carpes (FC)

Auditorium:

Yumna Albertus, Kai-Nan An, Erica A. Bell, Devi Bhechipp, Maarten Bobbert, Morgana Alves de Britto, Silvi Cabral, Stephen Cain, Federico Casolo, Yu-Jen Chang, Nachiappan Chockalingam, Paola Contessa, Brian Davis, Tara Diesbourg, Jaap H. van Dieën, Zachary Domire, Avi Dutt-Mazunder, Veronique Feipel, Ligre Fonseca, Heiliane Fontana, Steph Forrester, Matias Fröhlich, Wendy Gilleard, Menhe Grey, Alexander Groetsch, Allison Gruber, Eliane Celina Guadagnin, Geoffrey Handsfield, Elizabeth Hardin, Jerome Hausselle, Walter Herzog, Jamie Hibbert, Sandra Hunt, Zhi Akira Iiboshi, Bente R. Jensen, Angela Kedgley, Peter Keir, Joshua C. Kline, Kathrin Koch, Anne Koelewyn, Paavo Komi, Morcos Roberto Kunzler, Sabrina Lee, Giovanni Legnani, Carlo De Luca, Alison McGregor, Peter Milburn, Clare Milner, Vera Moniz-Pereira, Annegret Mündermann, Benno Nigg, Ikko Omuna, Matthew Pain, Enrica Papi, Mark Percy, Jeremy Pitman, Phil Riches, Emmanuel Souza da Rocha, Mary Rodgers, Gwyneth Ross, Phillip Rowe, Zev Rymer, Benedikt Sagl, Matthew Salzarino, Zdenka Sant, Heide Schewe, Francis Sheenan-Gavell, Julio César Lima da Silva, Laura Slane, Kenneth Smale, Julie Steele, Kat Steele, Darren Stefanyshyn, Lauri Stenroth, Cara Swanepoel, Fredrik Tinmark, Marja B. Do Valle, Agnelo Denis Vieira, Sybere Williams, Samantha L. Winter, Fred Yeadon, Ron Zernicke, Kristin Zhao, Becky Zifchock,

Please accept apologies for misspelt attendee names. I have done my best with the handwritten attendance list provided. Toni Arndt

1. Welcome (*John Challis*)

Meeting opened by JC at 12.30

All ISB members were welcomed to the General Assembly.

2. Apologies: None.

3. Approval of the General Assembly minutes: 8th August 2013

MOTION:

Moved: John Challis; Seconded: Ron Zernicke

“That the Minutes of the ISB General Assembly held in Natal, Brazil on August 8 2013, as reported in ISBNow (September 2013 issue), be approved.”

Approved unanimously with no business arising.

4. President’s Report (*John Challis*)

Summary of council members’ activities last two years:

President:

- Oversight of Operating Codes
- Committees: EDC, grants, awards
- ISB Fellows. Outlined criteria for fellowship. Julie Steele was the Censor of Fellowship nominations. Those nominations forwarded by the Censor were then voted by the ISB Executive Council at the pre-congress meeting. The inaugural ISB Fellows are:

Ton van den Bogert
Maarten Bobbert
Brian Davis
Veronique Feipel
Walter Herzog
Jill McNitt-Grey
Peter Milburn
Mary Rodgers
Darren Stefanyshyn
Ron Zernicke

President Elect:

- Bidding process for ISB2017 (Brisbane)

Past President:

- Muybridge Award to Professor Kai-Nan An
- ISB Council elections

Awards Officer:

- Young Investigator Award
- Promising Young Scientist
- Emerging Young Scientist
- Promising Young Scientist
- Clinical Biomechanics Award

Student Grants Officer:

- One of major expenditures of the Society.
- 22 (28) congress travel grants (CTG)
- 2 (2) technical group travel grants (TGTG)
- 8 (10) matching dissertation grants (MDG)
- 15 (14) international travel grants (ITG)

Informatics Officer:

- Website upgrades
- Biomch-1

Publications Officer:

- ISBnow newsletter

Technical Groups Officer:

- Four Technical Groups:
 - 3D Analysis of Human Movement
 - Footwear Biomechanics
 - International Shoulder Group
 - Computer Simulation
- One Working Group: Hand & Wrist Biomechanics
- One Seed Group: Motor Control
- Big steps have been taken to formalise the relationship of Technical Groups with ISB.

Affiliated Societies:

- 19 Affiliated Societies, 20 after inclusion of the Korean Society of Biomechanics (see motion below)
- ISB sponsorship of keynote lectures and student awards
- Korean Society of Biomechanics bid to become an Affiliated Society

MOTION:

Moved: John Challis; Seconded: Fred Yeadon

“That the ISB recognize the Korean Society of Biomechanics as an Affiliate Society of the ISB.”

Approved unanimously with no business arising.

Economically Developing Country (EDC):

- Federal University of Pampa, Brazil
- MGM Institute, India
- INJEPS, Benin
- Moi Hospital, Kenya

Tutorials and Education Officer:

- Four tutorials at ISB 2015
- Videos available on ISB web-site (soon)
- Biomch-V

5. Treasurer's Report (*Graeme Wood*)

Balance Sheet (as at 30 June 2015)

All in Australian Dollars (1 AUD = 0.73 USD)

AUS Checking Account	3,146	
AUS Savings Account	16,771	
USA Checking Account	62,322	
USA Saving Account	75,241	
Total:	157,480	[USD 114,960]
	[2013 Balance: 253,324]	[USD 227,992]

Income / Expenditure Statement: 1 Jul 2013 to 30 Jun 2014

All values in Australian Dollars (1 AUD = 0.85 USD)

Revenue	155,555	
Expenses	212,010	
Profit (Loss)	(56,455)	Budget (46,500)

Income / Expenditure Statement: 1 Jul 2014 to 30 Jun 2015

All values in Australian Dollars (1 AUD=0.73 USD)

Revenue	145,410	
Expenses	184,799	
Profit (Loss)	(39,389)	Budget (46,500)

Revenue

	2013/14	2014/15
Members' Dues	64,308	92,814
Bank Interest	2,218	439
Advertising	4,802	0
Sponsorship	27,264	32,531
Tutorials (ISB2013)	4,065	0
ISB2013 Loan Repayment	11,765	0

Expense Item	2013/14	2014/15	Budget
Student Grants	42,821	56,793	[45,000]
Tutorial programme	15,776	0	[9/2,000]
EDC programme	28,588	27,234	[25,000]
Affiliate Society support	11,064	9,490	[10,000]
Technical Group support	3,999	8,058	[5,000]
Student events	7,190	3,158	[5,000]
Website	15,777	38,762	[18,000]
Congress2013 & 2015	2,941	14,384	[12/5,000]
Recurrent costs	4,631	6,893	[15,000]
Council costs	10,034	10,726	[12,000]
Awards/Plaques/Certificates	17,147	2,061	[10,000]
Treasurer's costs	16,500	16,500	[16,500]

Auditor's Report: ISB members, Kai-Nan An (USA) and Steph Forrester (UK) audited the financial reports. They stated that they regarded the reports as clearly presented, that the finances had been well handled and everything looked in order.

MOTION:

Moved: John Challis, Seconded: Andrew Creswell

"...that the General Assembly accept the Financial Reports prepared by the Treasurer as a true and correct statement of the Society's finances"

Approved unanimously.

GW presented the proposed budget 2015-16 and 2016-17. Comment by JC: Cannot continue spending down, but to maintain operations will increase membership fee and decrease level of support in some areas.

(All in Australian Dollars (1 AUD = 0.73 USD) (Big Ticket items)

Revenue	2015-16	2016-17
Dues	54,000	70,000
Sponsorship	54,000	40,000
Other (loan repay; advertising; tutorials; bank interest)	7,500	1,000
Expenditure		
Student grants	30,000	35,000
Developing countries	5,000	15,000
Website	20,000	5,000
Awards	15,000	2,000
Tutorials	2,000	0
Education	5,000	5,000
Archives	0	0
Congress 2015 / 2017	1,000	0
Affiliate Soc. Support	5,000	5,000
Technical groups	3,000	3,000
Student activities	3,500	3,000
Recurrent costs	5,000	5,000
Council costs	7,500	7,500
Treasurer's costs	16,500	16,500
Profit (Loss)	(4,000)	5,500

Brian Davis: why does level of support to EDC's fluctuate from 5000 AUD to 15000 AUD between years? Would it not help EDC if they could do research in off years to present at congress the following year. AH: Decided to focus on education and collaboration networking, part has been to get researchers to congress, budget spent on EDC congress travel grants, therefore 15000 this year but not next year. Will look at this every year to see what is needed. With limited funding available, need to make sure that those asking for funding can get all support they need, not just financial. So in following year there won't be a large need. Next big requirement will be travel grants in the second year of the budget.

MOTION:

Moved: John Challis; Seconded: Marco Vaz

"That the Membership Dues be increased by 20 per cent, i.e. AUD 120 (Full member); AUD 36 (Student member)."

Andrea Hemmerich and Benno Nigg against, Fred Yeadon abstained.

Motion Approved.

MOTION:

Moved: John Challis; Seconded: Marco Vaz

“That the budget as presented by the treasurer, be approved”.

Approved unanimously.

6. Student Representative’s Report (*Kelsey Collins*)

- Maintained Facebook, LinkedIn, twitter
- Student event at World Congress of Biomechanics
- Women in biomechanics initiative
- Events at ISB Congress:
 - Go-Ape
 - Outreach session
 - Cool under pressure
 - Mentoring session
 - Mock academic interview
 - Inaugural Women in ISB Lunch

7. Past President’s Report (*Ton van den Bogert*)

ISB Election Results

499 votes received

President Elect: Joe Hamill

Elected Council members:

Alberto Leardini

António Veloso

Bart Koopman

Dan Benoit

Catherine Disselhorst-Klug

Ed Chadwick

Felipe Carpes

Glen Lichtwark

Taija Finni

Thor Besier

Kirsty McDonald (student representative)

TvdB thanked all current Council members.

8. Thank you to outgoing Council Members (*John Challis*)

JC also thanked all Council Members. Special thanks to Andrea Hemmerich for her work with Affiliated Societies and EDC’s.

JC thanked the outgoing Council Members for their services:

Ton van den Bogert
David Lloyd
Genevieve Dumas
Toni Arndt
Marco Aurélio Vaz
Kelsey Collins
Scott McLean

John Challis handed over the President's gavel to Andrew Cresswell as new President. Andrew Cresswell thanked Ton van den Bogert and John Challis for their mentoring roles and mentioned that it will be a privilege to have Joe Hamill on Council as new President Elect.

Also thanked outgoing Council members. Thanked Toni Arndt for his work as Secretary General and presented the new Secretary General Rob Herbert. Special thanks to Graeme Wood for long work as Treasurer.

9. Presentation of new Council Members (*Andrew Cresswell*)

ISB Executive Council 2015-2017

Andrew Cresswell	<i>President</i>
John Challis	<i>Past-President</i>
Joe Hamill	<i>President-Elect</i>
Rob Herbert	<i>Secretary-General (appointed)</i>
Graeme Wood	<i>Treasurer (appointed)</i>
António Veloso	<i>Technical Groups Officer</i>
Bart Koopman	<i>Affiliated Societies Officer</i>
Felipe Carpes	<i>Developing Countries Officer</i>
Catherine Disselhorst-Klug	<i>Awards Officer</i>
Alberto Leardini	<i>Student Grants Officer</i>
Kirsty McDonald	<i>Student Representative</i>
Glen Lichtwark	<i>Education & Tutorials Officer</i>
Taija Finni	<i>Education & Tutorials Officer</i>
Ed Chadwick	<i>Publications Officer</i>
Thor Besier	<i>Informatics Officer</i>
Dan Benoit	<i>Sponsorship Officer</i>

AC informed that he wasn't on the Brisbane organizing committee when the vote to select the host for ISB 2017 was made. He therefore had no conflict of interest. He has since been co-opted onto the organizing committee.

10. Other Business (*Andrew Cresswell*)

No other business was reported. AC said a final thank you to all.

AC closed the meeting at 13.20.

Minutes respectfully submitted by Toni Arndt, ISB Secretary General