



International Society of Biomechanics

Codes of Practice for ISB AFFILIATE SOCIETIES

ISB Affiliated Membership Policy

The primary purpose of the International Society of Biomechanics (ISB) is to promote and stimulate the development of biomechanics at the international level. ISB recognizes that numerous national and regional societies of biomechanics or related topics have emerged in various parts of the world. In some countries several biomechanics societies exist which represent sub disciplinary interests. Future enhancement of the quality and scope of biomechanics research depends upon mutual co-operation and support of all of these groups and for these reasons ISB has AFFILIATE SOCIETY MEMBERSHIP.

Codes of operation

I. Liaison officers

The Affiliated Society liaison officer is named by the president or Executive of the Affiliated Society to handle the matters concerning the relations with ISB. This liaison person should preferably be an individual who has a more permanent status within the Society.

The ISB liaison officer is named by the ISB president and is responsible of the affairs regarding the Affiliated Societies

II. Benefits of Affiliate Membership

1. Individual members of an Affiliated Society may register at ISB Congresses and obtain other benefits of price (such as cost of Congress Proceedings) at the ISB individual member price without being an ISB member under the condition that there is a reciprocal agreement.

By the reciprocal agreement, the ISB and the Affiliated Society agree to share their membership mailing list (names and addresses) for specific non commercial purposes (such as the membership discount on congresses) on a reciprocal basis. This list should be provided on hard copies and if possible on soft copies. If the list cannot be exchanged, membership discount or other potential advantages cannot be applied. This list should be sent every second year by January 1st (odd years).

2. One copy of the quarterly ISB newsletter will be sent by the Newsletter editor to the liaison person named by the Affiliated Society will be sent to ISB liaison officer.
3. Affiliated Societies may publish their Society activities, excerpts from their own newsletters, announcements etc. in the ISB newsletter at no charge. ISB materials

may be extracted for publication in newsletters of Affiliated Societies. It is clear that the Newsletters' editors of both the ISB and the Affiliated Society maintain their rights for editing the content and format of the text to be published.

4. Access to expertise, state of research, progress methodologies used by a very broad spectrum of scientists to investigate current issues in diverse areas of biomechanics, will be enhanced.
5. A single representative of each Affiliated Society may sit on ISB Executive Council meetings as a non-voting but active participant. The ISB liaison officer is responsible for communicating the list of presidents for Affiliated Societies to the ISB president, in due time, each year (6 months before the ISB Executive meeting). The president will communicate with the Affiliated Societies presidents to invite them or one representative from their Executive to participate in the ISB Executive Council meeting.
6. The Affiliated Societies' officers (Executive) and members may participate at the ISB General Assembly but they do not have the right to vote.
7. There are no fees to be paid to become an Affiliated Society.

III. Requirements for Affiliated Society Membership

1. The Affiliated Society has a constitution and membership on a national or regional scale (e.g., European Society of Biomechanics, Italian Society of Biomechanics).
2. More than one Affiliate per country is possible.
3. The General Assembly of ISB approves a recommendation from the ISB Council for acceptance or application from a potential Affiliated Society.
4. For consideration by the ISB Council, application should be sent to the ISB liaison officer at least 90 days prior to the opening of the biannual ISB Congress. The ISB officer examines if the request includes the necessary requirements and transmits the request to the ISB president so that it is received at least 60 days prior to the Congress.
5. The requirements for applications are the following:
 - State the objectives of the regional or national society.
 - State the scope and nature of the group the Society serves.
 - List the names and professional or academic affiliations of the officers (with complete addresses, phone numbers and FAX)
 - Include the number of "full" members registered in the Society.
 - Send a copy of the Constitution of the Society (preferably in English, if possible).
 - State clearly if you agree for mutual sharing of lists of full members. If you agree, send a membership list (hard copy and, if possible, a soft copy).

- Upon request a list of ISB members will be given. It is clear that these lists should in no way be used for commercial purposes.
 - Name a liaison person, preferably a more permanent officer for communication with the ISB liaison officer.
6. The requirements for prolongation of Affiliated Society status:
- Provide a list of officers and affiliations every year by January 1st, even if there is no change in the Executive.
 - State if you are interested in pursuing the Affiliation every second year by January 1st (odd years).
 - If mutual agreement has been reached for sharing the membership list, send an updated list every second year by January 1st (odd years).
 - When the Affiliated societies does not comply with these procedures, the ISB liaison officer will communicate with the Affiliated Society liaison officer; if no answer is received, the ISB liaison officer will communicate with both the liaison person and the president of the Affiliated Society. If there is no response, the society's Affiliate Status will be withdrawn.

IV. Duties of the Affiliated Society liaison officer

The Affiliated Society liaison officer is responsible of all affairs regarding the application and prolongation of status of the Affiliated Society to ISB. The following duties must be undertaken:

- Fill the requirements for application (see codes of Operation no III, 1-5) and send them to the ISB liaison officer. This is done only once.
- For renewal of status, provide the information required (see codes of Operation no III, 6) and send them to the ISB officer every second year by January 1st (odd years). This is the year when the ISB congress is held.
- If a mutual agreement has been reached concerning the sharing of membership lists with ISB, send an updated list to the ISB officer every second year by January 1st (odd year). This has to be done for discount of ISB congress to be applicable.
- Send a copy of the Affiliated Society Newsletter (whenever it is published) to the ISB officer.

V. Duties of the ISB liaison officer

- Receives the applications and processes them for submission at the Executive Meeting and General Assembly.

- Receives the information for the renewal of status by the affiliates Society. Report on this matter at the ISB Executive Council Meeting
- Dispatches the membership list to the organizers of the ISB Congress.
- Sends the information relative to Affiliated Societies' liaison persons to the ISB Newsletter editor for the proper circulation of the Newsletters.
- Sends the list of Affiliated Societies' presidents to the ISB president, 6 months before the Executive Meetings.
- Reads the Affiliated Societies' Newsletters and report any matter of interest to the ISB president.